



## Schedule of Fees and Payment Terms

### Fees & Charges 2024-25

FEE	DESCRIPTION	£
Registration Fee	Non-returnable	£150
Acceptance Fee	Payable on return of the completed Acceptance Form. Refundable after the end of the pupil's final term, without interest and net of any Extras or outstanding balances, unless the pupil has been permanently excluded.	£1,800

#### SCHOOL FEES PER TERM

*Pupils joining after the first day of a term but before half term will pay a full term's fees for that term. Children joining at any time after half term will pay a half term's fees.*

Tuition – including Lunch, Morning Snack, Personal Accident Insurance, including Dental Cover, for all pupils and the annual residential trip for pupils in Years 4-8.

	Pre-School	£5,180
	Pre-Prep (Reception, Years 1 and 2)	£5,580
	Years 3 and 4	£6,420
	Years 5 to 8 inclusive	£6,735
Insurance	Personal Accident Insurance, including Dental, Cover for all pupils	Included in fees

#### OPTIONAL CHARGES

After School Care	Supervision of pupils who remain after school up to but no later than 6.00 p.m. Charged in 15 min segments.	£3.45 per 15 mins £10.00 charge if not collected by 6.00 p.m.
Breakfast Club	Light Breakfast served from 7.30 am until 7.45 am with supervision of pupils continuing until 8.10 am.	£7.75 per day
Musical Instruments	Hire charge per instrument (where available)	£60.00
Music Lessons	Individual Music lesson fees – 10 half hour lessons per term. Lessons are invoiced by the peripatetic music teacher concerned.	£310.00
Old Durstonian's Association	Subscription to the Old Durstonians' Association payable by ALL pupils in Years 5 to 8 within the Autumn Term bill	£7.00

The tuition fees, extras, registration fee and assessment fee are exclusive of any taxes which will be added if and when applicable, as required.

See over .....

DURSTON HOUSE SCHOOL EDUCATIONAL TRUST LIMITED

Registered in England No. 1947995 · Registered Office as above · Charity No. 294670



DurstonHouse



@DurstonHouse

## PAYMENT OF FEES AND EXTRAS

### 1 **Due Date**

Each term's invoice for fees and extras is due for payment by the first day of term.

### 2 **Payment Arrangement**

The School's preferred method of payment of fees is by direct debit on a monthly or termly basis unless otherwise agreed in writing by the School, in which case payment has to be made directly to the School's bank account. Payment by cheque is discouraged. The School is unable to accept payments in cash.

The School's bank account details are:

Bank: The Cooperative Bank

Name of Account: DURSTON HSE SCHL EDC TRUST LTD RC294670

Sort Code: 08 90 80 Account No: 6553 4634

### 3 **Monthly Payment Scheme**

The School operates a monthly payments scheme. The fees for each term may be paid in four monthly instalments by direct debit on the 1st of each month, commencing on the 1st July prior to the beginning of the school year.

### 4 **Late Payment Charges on Overdue Accounts**

The School will charge up to 1.5% per calendar month on any balances outstanding after 14 days of the start of term.

### 5 **Failed Direct Debit Collections or Returned Cheques**

A charge of £5.00 will be levied for each failed Direct Debit collection or returned cheque.

### 6 **Extras, Outings and Activities**

Charges for extras, outings and activities (not individual music lessons) are included in the school fees invoices for the following term. Payment is due in accordance with the School's policy on payment of fees, detailed above. A term's notice is required to discontinue any paid for extra or activity.

## **Payment of Fees in Advance**

The School has a Fees in Advance Scheme to allow lump sum advanced payments towards fees to be made. Full details are available from the Bursar at [bursar@durstonhouse.org](mailto:bursar@durstonhouse.org). The School is unable to offer any incentive or reward on payments of lump sums in advance.

## **Notice of Withdrawal**

A full term's notice in writing must be provided if a pupil is to be withdrawn from the School earlier than the end of their final academic year, i.e. Year 8 or when they are aged 13. Failure to provide a term's notice will result in a full term's Tuition Fees becoming due in lieu of notice. This applies to all pupils including those who have accepted a place but not yet started.

It is expected that pupils in the Pre-School will continue their education at the School and therefore due notice, in accordance with this clause, must be given if they are to be withdrawn before moving up to the Reception class.

## **Refund of Acceptance Fee**

Unless the pupil has been permanently excluded, Acceptance Fees will be refunded after the end of the pupil's final term, without interest and net of any Extras or outstanding balances.

Full Terms and Conditions can be found in the Parent Contract signed on acceptance of a place.